

# Safety/Hazmat Committee Meeting

March 27, 2012

1:00 pm

*Present:*

**Tim Flood**

**Jane Nolan**

**Bruce Farnham**

**Anne McCown**

**Nicole Boyer**

**Joel Javines**

**Wendy Corbin**

**Tim Corcoran**

**Kurt Brauer**

**Walter Sachau**

**The committee met and discussed the following action items:**

- **Driving on Campus**— DPSP Carts: In 2009-2010, the campuses faced huge budget crunch. Jane Nolan, DSPS coordinator, took a look at non-mandated services. The department had 45% categorical cut. The DSPS cart service used to be dispatched through walkie talkies and the students, turned into a dispatch station. DSPS worked with Tim Flood with designated pick up spots. Cut down on afternoon driving hours, and to contact Public Safety. 2010-2011 cut down to one driver. The cart usage was evaluated. Jane handed out a chart that reflected the student cart service broken down to riders per hour on specific weekdays.

DSPS is only obligated to provide service to students. Jane says that Tim Flood has been instrumental in helping retain the current services with the deep budget cuts. Students must use their own transportation. Joel said PS is minimizing the use of their vehicles to reduce maintenance fees, more foot and bicycle patrol. Joel is looking to use the carts as a trial basis, as PS vehicles are sometimes too tall for a DSPS student. If the carts were available to PS, he would want to use those. Tim asked if the officers would drive the carts, Joel confirmed. Wendy asked if there were ADA proof necessary on behalf of the students, with a physician's statement. The counselor meets with the students and determines the accommodations per their physician's statements. Some students abused the service.

Driving on Campus subcommittee will meet again in April. No movement forward on the Operating procedure yet. **ACTION ITEM:** Anne suggests that Wendy finds the ride-supply information. Joel said most of it is word of mouth. Flood will look on DSPS website.

- **Safety Training**— Joel ICS-Emergency Preparedness Prevention Plan; Joel will present at next meeting. Anne is working on getting monthly safety training online. Anne also submitted the safety training matrix. Joel asked Anne to send a copy out. Wendy asked for a more thorough evaluation of those that work in the library because they run cables, etc. **ACTION ITEM:** First Aid Training has been scheduled. Night crew to be trained at the end of April at Cuyamaca, but Grossmont night crew did not respond with available dates and times.
- **Eyewash Stations**—Bruce Farnham has not received resolve on the eyewash stations regarding the procedure to use one. Right now, it is about prevention, showing the students how to avoid an injury. We do not have a good design. Walter asked if there was a DSA, but Bruce said there was no DSA on it. The architect will design only as required. The sewer system is also a concern. Biology @ Grossmont said the portable dams were a good idea. The eyewash shower dumps 30 gallons per minute. Anne replies that we are not going to change the construction, that is why the PPE is very important and to have an evacuation plan. Tim Corcoran asked if we had to use it before. Bruce and Wendy replied that we have had to use the eyewash before, about 1 ½ years ago. Bruce adds that they are using a small amount of chemicals, and that the instructor needs to train the students in PPE with goggles, apron, gloves, using the hood. Joel adds that PPE and instructions are included in the student handbook. Kathryn Nette is well aware of our PPE information and she knows it is the main line of defense. Lab safety, first thing on the syllabus, the PPE information.
- **Hazmat**—Marty did not have an updated spreadsheets. Battery recycling, is pending with Tim Corcoran. **ACTION ITEM:** NB to Check signage for the Prop 65, go online to see how much the standard size costs. Walter said the local vendor may be able to do it.
- **Injury Report**—We had a puncture wound at Cuyamaca, bloodborne pathogen exposure. District Services received a hip strain, low back strain and neck and back strain. Grossmont Grounds encountered a finger laceration due equipment. Cuyamaca child development had low back strain. Anne asked if the puncture wound was through handling trash? Wendy replied yes. Anne adds that the custodian should be trained to

include the proper lifting techniques to minimize the exposure of the needle stick and that we should go over the scenario to refresh the education of bloodborne pathogens. If a puncture wound does occur, they should be seen by Occupational Health to be flagged for follow-up for any possible bloodborne pathogen exposure. Tim asks Wendy if there are any trends. Wendy said no trends. Repetitive motions claims would be down.

- **Supervisor Accident Investigation**—Anne also distributed the supervisor accident investigation. Wendy suggests that it is called a Supervisor Incident Report. Joel asked if this is to be included in the Work Comp paperwork. Incidents are the first line of knowledge of an incident, can show attentiveness, or lack of depending on what the use is for. Perhaps it is duplicated and needed to be tracked to provide action, accountability. If you have repetitive situations, you must report it.
- **Campus Closure Gates**— Knox Box padlock has been purchased, but not received.
- **New Business**— New business. April meeting will be Joel Javines to present a variety of items. Table the rest of new business. Walter questioned the name of the committee. Workplace Safety Committee per the Governance Board Structure. Go back and change title on variety of safety committee and/or hazmat committee to Workplace Safety Committee. Walter said we have separate safety committee, then pulled into the Facilities committee, campus wide and meets once a month, sometimes 2x a month, shared governance. Walter will ask Tasa to put Anne on the distribution list for the meeting minutes. Grossmont College Facilities Committee. Bruce said he has facilities planning committee. There is no safety committee @ Cuyamaca. For accreditation, does each campus need to have a safety committee? Wendy's concern is the regulation and the OSHA requirements, etc. We might need this to defend ourselves in a case. Walter is not aware. Bruce had safety committee & facilities committee and then they were put together. Now in its place is the Emergency ops committee. The unsafe conditions reporting is available online. WC adds that someone needs to have oversight for the District to share information.

**NEXT MEETING: April 24, 2012 Teleconferenced 1:00-2:30 pm**

Any questions regarding the above topics, or to include additional agenda items for the next meeting should be routed to Anne McCown at [Anne.McCown@gcccd.edu](mailto:Anne.McCown@gcccd.edu).